

Minutes of the Killarney Heights Public School Parents & Citizens' Committee Meeting

Date: Term 1, Week 8, Tuesday 20th March 2018

Venue: KHPS Library

1	Welcome and formal opening of the meeting The meeting was opened at 7.04pm by Mark F (President)
2	Attendees: See Attendance Book Apologies: Cris W, John W, Dorota
3	Voting: Attendees were asked for a \$2 voting right for NEXT meeting.
4	Minutes of previous meeting The minutes of the last meeting on Tuesday 28 th February 2018 <ul style="list-style-type: none"> • Movie Night preferred night is NOT a Friday night • Uniform Shop did not make a loss. They have just paid for next season's unsold stock. Minutes endorsed by Megan P, seconded Jen R
5	Business arising from the previous meeting <ol style="list-style-type: none"> 1) Jen R send out reminder for schoolzine subscription to class parents. 2) Uniform Shop has been advertised. Michelle Crawford has been offered job. We are waiting on the employee contract to be updated. 3) P&C Federation By-Laws, Codes of Conduct, Constitution for the P&C and Sub-Committee Rules have been on website and have been adopted by Julie F, seconded Olivier D. 4) Tea Towels have been reduced to \$5. The canteen would like 10 new tea towels which we are happy to give. 5) Dan Haigh not at meeting. We will confirm if we want to do personalised luggage tags.
6	Correspondence <ol style="list-style-type: none"> 1) School photos have been booked with Advanced Life for 2018. We will add to the parent survey to see if we have a need to put to tender. Vicki will see what other companies other schools use at the Principal's Conference. 2) Entertainment Book \$75/book, profit \$14/book. Priya has found someone to setup. It will be available to sell in May.
7	PrimaryOSHCare Karen from PrimaryOSHCare has come to address the concerns of: <ul style="list-style-type: none"> • Leadership. Jaimee will be spending 3 days a week of KHPS to assist. • Website is difficult to make any changes. There is no one to contact to assist • New resources will be delivered e.g. sporting equipment. Storage is an issue as we prepare for the Bini to be demolished.
8	Sub-Committee Reports Fund Raising – Priya M Priya is putting out a call on the Facebook community asking for sponsors. The Entertainment Book will be given to Kindergarten and Year1 parents. All other parents will get a book and mobile application once ordered. We will be offering a deal for the disco. \$10, includes a glow band, \$2 slice of pizza and a popper. Disco is 5-6pm. If we sell 300 tickets we should make \$2,300 profit Walk-athon will be called Walk to Stay Cool. K-2 will be run inside the school grounds. 3-6 will be outside the school grounds. Term 3 – will be offering Stationery Packs for 2019 Halloween dance Fireworks and Taste of Killarney. We are still looking for a lead to run the events. Uniform Shop – Michelle C (absent) We are waiting for the work contract to be updated and signed. Air Conditioning – Mark F Audit is now complete. Is the Energy Audit private or can we publish? Do we have the capacity to connect to Ausgrid ?

	<p>Canteen – Valerie S We have 43 volunteers, 14 new volunteers. We need approx. 80 volunteers to run the canteen successfully. A sub-committee will be formed for the canteen. Chris H and Olivier D will lead this. We will advertise as other parents may be interested in being on the committee. Valerie S discussed that we may like to investigate the possibility of using the recycling program to return our bottles as all the drinks sold in the canteen are recyclable. 10c a container. ValerieS will speak with Christine H from the library. Vicki will ask at the Principals Conference for any advice from other schools.</p> <p>FANS – Christine G Information night will be held in Term 2, Week 2. There is a workshop on Friday Department of Education is coming on Thursday to evaluate the program. Term 2, we need to recruit for Madame Chirez. Teachers do not come under the immigration law changes as of 10/3/18 which is making it difficult to recruit.</p>
9	<p>Principal's Report by Vicki Johnson Vicki has read a beautiful farewell speech, thanking past and present representatives of the P&C. She values the P&C's support in relation to updating our technology and bringing our schools results back to our present successful standard.</p> <p>The Bookclub has presented a certificate for \$2,812 to spend on new books for our library.</p>
10	<p>Deputy Principal's Report by Danka Murray <i>Taste of Killarney</i> If we are going ahead with the Taste of Killarney, the students need to start on the art work by Term 2. We are definitely proceeding with Taste of Killarney. <i>Uniform Shop Booking System</i> We have decided to stay with the same Uniform Booking System <i>Information Nights survey for Parents</i> Created a draft set of questions which we will add to which will be circulated to the P&C for comments.</p>
10	<p>Presidents Report by Mark F Mark F thanked Vicki for her dedication. We would like to put out a new survey to get the parents opinions and views on a few new ideas.</p>
11	<p>Treasurers Report by Joey L and Chris H Joey L will be replacing Chris H eventually. Joey L has provided the running accounts for Canteen, Uniform Shop</p>
12	<p>General Business Olivier D - Vice President has experience with catering and has presented an idea to sell products for parents and teachers through the canteen. Olivier will produce some more logistics and cash flow and we will present this in survey to get some feedback on likely demand</p>
13	<p>Close meeting Mark F closed the meeting 9.07pm</p>
14	<p>Actions</p> <ol style="list-style-type: none"> 1) Jen T will arrange 10 tea towels to be delivered to the canteen. 2) Dan to get us more information about personalised luggage tags as this is a great fundraising idea. (from 2017) 3) Canteen Sub-Committee to be formed 4) Olivier D will add some "on-demand" to survey to get feedback 5) Survey to be created and reviewed
14	<p>Next meeting The next meeting is in Term 2, Week 3 ,Tue 15th May 2018</p>